

APPLICATION TO REGISTER AS A NATIONAL PETSITTER - THIS FORM IS VALID TO 10 MAY 09

FULL NAME.....TITLE (Mrs/Mr/Ms/Miss/Other).....

ADDRESS.....

.....POST CODE.....

TEL.....FAX.....MOBILE.....

EMAIL ADDRESS.....@.....WEB SITE.....

DATE OF BIRTH.....STATUS.....NUMBER AND AGES OF CHILDREN (IF ANY).....

THE ABOVE ADDRESS IS A HOUSE/FLAT/OTHER WITH/WITHOUT GARDEN

DOMESTIC ARRANGEMENTS – LIVING ALONE, LIVING WITH PARTNER/SPOUSE, LIVING WITH PARENTS, OTHER.....

Please note that we need proof of your identity and address by way of copies of two forms of identity. (Recent utility bills, passport, driving licence).

DETAILS OF PETS YOU OWN/HAVE OWNED/CARE/CARED FOR with dates. Use separate sheet if necessary

I CONFIRM THAT I HAVE HAD YEARS OF EXPERIENCE OF CARING FOR OR OWNING PETS/DOGS

PREVIOUS EMPLOYMENT HISTORY (in brief)

HOBBIES AND INTERESTS (OPTIONAL).....

THE NAME ADDRESS OF MY LOCAL VETERINARY SURGEON IS

.....POST CODE.....

REFERENCES: Please enclose TWO references from referees, who have known you for at least 2 years (not relatives) who can vouch for your trustworthiness, ability and experience of caring for pets. (If you are an experienced Professional Petsitter your referees should be existing/previous clients). If you cannot supply written references please write the names, addresses and phone numbers of your two referees so that we may contact them.

- 1. 2.

TEL: TEL:

I will/do offer the following services. (This information will be used for your entry in the National Register of Petsitters). (Circle the services that you are able to offer). (*only where owner or a carer returns at night) Please note that NARP insurance covers all domestic petsitting services. Additional "non petsitting" services such as Grooming or Training, require additional cover.

◆BOARDING IN MY HOME: DOGS, CATS, SMALL PETS/BIRDS◆DAILY VISITING: DOGS*,CATS, SMALL PETS/BIRDS◆LIVE IN SITTING: DOGS, CATS, SMALL PETS/BIRDS◆DOG WALKING◆GROOMING◆TRAINING◆SMALL DOGS ONLY◆NO BITCHES ON HEAT◆OTHER SERVICES: please state. Please also state if you specialise in any one particular service only.

*delete where necessary

*Please call me to arrange a suitable time and date for my visit. *I am experienced/not experienced in Professional Dog/Petsitting/Walking . *I own/operate or work for the following business/agency.....

I would also like my Spouse/Partner to be registered @ £74.00 inc VAT and I confirm that *he/she lives at the same address as myself. The fee for partner at a different address is £85.00. I act as referee and take responsibility for my spouse / partner.

I/We wish to Register because: (please state briefly your reasons for applying to join. Use a separate sheet if necessary.)

I / WE HEREBY AGREE TO ABIDE BY THE NARP CODE OF PRACTICE AND TERMS AND CONDITIONS (Printed overleaf)

SIGNED (Principal member) _____ PRINT NAME _____

SIGNED (spouse/partner) _____ PRINT NAME _____

Spouse/Partner details of experience of owning or caring for pets with dates and types/breeds of pet (use separate sheet if necessary):

Please find enclosed proof of identity and address by way of copies of two recent utility bills or copies of passport/driving licence etc.

Please find enclosed payment of: (Registration is for the period ending 1 June 08. Deduct monthly rebates when joining after June 08. See below).

£490.00 (inc VAT) for my Registration and Membership WITH FREE NARP insurance (deduct £10.00 for each month after June 08)
£ 74.00 / 85.00 (inc VAT) for my spouse/partner WITH FREE NARP insurance (deduct £4.00 / £5.00 for each month after June 08)

TOTAL DUE £.....

VAT Registration Number 813 0661 61

I enclose payment by Cheque/Postal Order made payable to "National Petsitters Ltd"
Or by credit/debit card number

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Valid from date ___/___/___ Expiry Date ___/___/___ Switch/Solo issue Number ___

Card Security Code ___ ___ ___ (the last 3 digits of the number printed on the signature strip of your card)

Name as it appears on the card.....Cardholders address.....

..... Post code.....

Cardholders signature.....Date.....

Return completed form with payment to: National Petsitters Registrations, PO Box 1433, Oxford, OX4 9AU

WE RECOMMEND THAT YOU SEND BY RECORDED MAIL.
PLEASE CALL US IF YOU HAVE NOT HEARD FROM US WITHIN 7 DAYS OF POSTING

Code of Practice Members shall practice with integrity, responsibility and trustworthiness and shall recognise their responsibility to clients, client's pets, client's property, and society in general. The welfare of client's pets shall be paramount and shall not be made subordinate to commercial consideration. Members shall maintain professional relationships with their clients and shall not exploit such relationships for improper personal, professional or financial gain, nor seek inappropriately to impose their own values on clients. Members shall not disclose any personal or private information about their clients. Members shall not seek to attract business unfairly or unprofessionally or conduct their practice in any way that would discredit the reputation of The National Association of Registered Petsitters (NARP). Members are required to accept and abide by this code, and to abide by and observe any other rules, regulations and pronouncements of NARP. Members are not permitted to speak on behalf of NARP in their endorsement or commercialisation of any product, service or in the event of interview or provision of information to any member of the press or other media. Members must not make misleading claims or statements in advertising or otherwise. Members must abide by the Terms and Conditions for boarding and caring for all pets and property where applicable. (See below).

Terms and Conditions for Registered Petsitters Members must genuinely love animals and have experience of owning/caring for them. Members who offer to board dogs should not board dogs from more than one owner at a time. Members engaged in dog boarding, house/petsitting should not leave dogs/pets or property unattended except for very short periods, as agreed with owners, or in emergency (day visits are not acceptable if dogs are then to be left unattended at night). Members who offer boarding should: provide clean, dry, warm, draught-free bedding space; an area for pets to relieve themselves; food and exercise to owners requirements and maintain pets normal routine. Members should arrange to meet owners well in advance and ensure Petsitters Terms and Conditions and Forms of Authority are understood and signed by owners. (All forms are supplied as part of Registration package). Dog Walkers should not walk more than 4 dogs at any one time. They must ensure proper control at all times and dispose of excrement safely. Members are required to obtain a valid police check certificate if they hold keys to, or have access to clients' property for the purpose of pet/house sitting, dog walking or other services. Members must keep proper records of all work undertaken. Members must show evidence of having knowledge of basic animal training, first aid, and general care for the pets for which they are responsible. In the case of exotic pets they should seek specific guidance from the owner about the care of such pets and ensure that the owner is satisfied as to their competence. Members must abide by all current Health and Safety legislation. Members must abide by all National and Local Laws and Byelaws. Members are responsible for their own businesses. They are under no obligation to care for dogs/pets/property if they choose not to. NARP/National Petsitters Ltd are independent and cannot be held liable to or responsible for any party or their pets or property. Registration is renewable on payment of the annual membership fee. NARP reserves the right to visit any member and if necessary to inspect their premises to ensure that the Code of Practice and these Terms and Conditions are being adhered to. Registration may be cancelled for any breaches of the Code of Practice or these Terms and Conditions. In the event of cancellation, for any reason, the person concerned will have no rights to operate as a Registered Petsitter and to immediately return their Registration Certificate and all unused stationery. Failure to comply may result in prosecution. Membership fees are not refundable. The attention of members is drawn to the terms of the Animal Boarding Establishments Act 1963, the Clean Neighbourhoods & Environment Act 2005 and the Animal Welfare Act 2006. NARP Public Liability Insurance is free to all fully paid up members. Cover is supplied under a single Policy written in the name of National Petsitters Ltd, NARP and its members. Members are covered for Products/Public Liability Insurance for loss and/or damage to third party property and/or bodily injury to third party persons arising out of the insured's activities as a Petsitter. Cover as a result of negligence to the limit of £2,000,000 any one accident (£250 excess applies) and a maximum of £5,000.00 per animal in the care of a Petsitter in respect of injury, death or treatment risks (no excess applies). In the event of any claim members must not invite or admit liability. All claims must be made in writing and forwarded directly to NARP immediately and unanswered, with copies of all correspondence, including solicitors' letters. Any attempt to negotiate or respond to the incident without prior reference to us or to our insurers might prejudice your cover. Immediate notice must be made in writing of any event which may lead to a claim. Members who are involved in any claim should record in writing all details appertaining to the claim, or possible claim, so that in the event of an inquiry they are able to provide a detailed record of events, including times, dates, copies of any correspondence and details of any telephone calls etc.

NATIONAL PETSITTERS
PO Box 1433 Oxford OX4 9AU
Tel: 08709 50 40 30 (24 hour information)
Tel: 0870 3500 543 (Office hours)

email: info@dogsit.com
internet: www.dogsit.com